مظہر العلوم کالج امبور

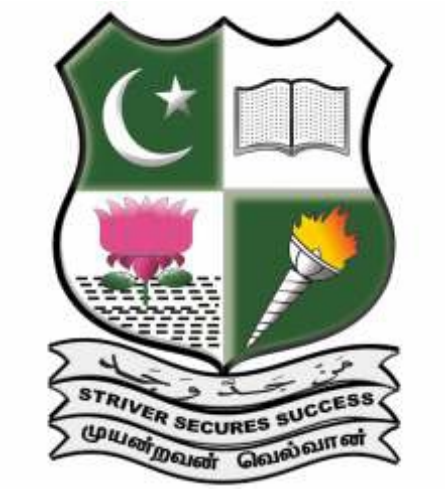
MAZHARUL ULOOM COLLEGE, AMBUR

Tirupattur District, Tamil Nadu, India
Established and Managed by The Ambur Muslim Educational Society
Accredited by NAAC with Grade 'A' CGPA 3.23 in Cycle 3
Affiliated to Thiruvalluvar University, Vellore.

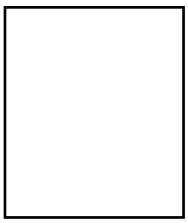
Hand Book and Calendar

2024-2025
Hijri 1445-1446

Tel: +91 4174 242644 / +91 63690 23310
Email : principalmuc@gmail.com / principal@mucollege.ac.in
website : www.mucollege.ac.in


STRIVER SECURES SUCCESS
முயன்றவன் வெல்வான்

PERSONAL MEMORANDUM



1 Name (English) ----------

(Tamil) ----------

2 Father / Guardian Name ----------

3 Mother Name ----------

4 Mentor Name ----------

5 Degree ---------- Year [1] [2] [3] Batch 20 to 20

6 Roll No ---------- Univeristy Reg. No. ----------

7 Date of Birth ----------

8 Religion / Community / Caste ---------- / ---------- / ----------

9 Blood Group ----------

10 Permanent Address ----------

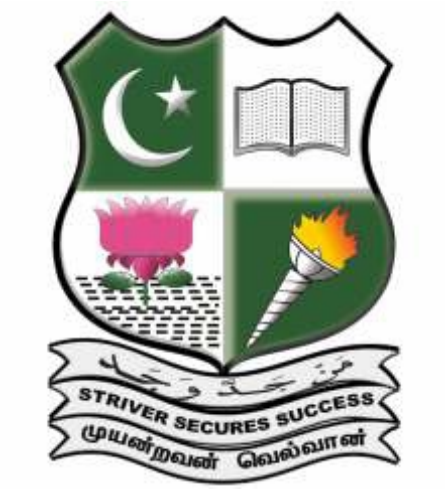
Mobile No. (Student) ----------

Aadhaar Card No. (Student) ----------

Email ID (Student) ----------

Mobile No. (Parent) ----------

Student's Signature Mentor's Signature


STRIVER SECURES SUCCESS
முயன்றவன் வெல்வான்

THE ESSENCE OF QURAN

In the Name of Allah, the Beneficent, the Merciful

Praise be to Allah, the Lord of the Worlds

The Beneficent, the Merciful
Master of the Day of Judgement

Thee (alone) we worship :
Thee (alone) we ask for help
Show us the right path,

The path of those whom Thou hast favoured :
Not (the path) of those who earn Thine anger
nor of those who go astray.

Aameen!

(Al Qur'an 1:1-7)

(Translation by Muhammad Marmaduke Pickthall)

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ் பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
தமிழணங்கே!
உன் சீரிளமைத் திறம்வியந்து
செயல்மறந்து வாழ்த்துதுமே !
வாழ்த்துதுமே!!
வாழ்த்துதுமே!!!

NATIONAL ANTHEM

Jana gana mana adhinayaka jaya hey
Bharata bhagya vidhata
Punjab Sindh Gujarat Maratha
Dravida Utkala Banga
Vindhya Himachala Yamuna Ganga
Uchchala Jaladhi taranga
Tava shubha name jage
Tava shubha asisa mage
Gahe tava jaya gatha
Jana gana mangala dayaka jaya hey
Bharata bhagya vidhata
Jaya hey jaya hey jaya hey
Jaya jaya jaya jaya hey !

- Rabindranath Tagore

CONTENT

1.	Brief History of the AMES	08
2.	Brief History of the College	09
3.	AMES - Roll of Honour	12
4.	MUC - Management Committee	13
5.	Members of the Teaching Staff - Shift I	14
6.	Members of the Non-Teaching - Shift I	17
7.	Members of the Teaching Staff - Shift II	18
8.	Members of the Non-Teaching - Shift II	22
9.	Nodal Officers	23
10.	Extension Activities	24
11.	Committees	25
12.	Rules for Admission and Discontinuation	29
13.	Student Discipline and Conduct	30
14.	University Attendance Rules for appearing University Exams	34
15.	Introduction of Choice Based Credit System	37
16.	Scholarship and Concessions	44
17.	College Union and its Affiliated Associations	46
18.	Moulana Abul Kalam Azad Central Library	46
19.	Physical Education	47
20.	National Service Scheme	48
21.	National Cadets Corps	48
22.	Support Facilities	48
23.	Internal Quality Assurance Cell	49
24.	Career Guidance Cell	49
25.	Government Free Hostel	49
26.	Almanac 2024-2025	50

A BRIEF HISTORY OF AMES

The Ambur Muslim Educational Society (AMES) was founded in the year 1905 which made a humble beginning by starting a small elementary school for boys has now grown well to an extent of having of following institutions to its credit:

1. Mazharul Uloom College (Shift I & Shift II)
2. Mazharul Uloom Higher Secondary School
3. Mazharul Uloom Aided Primary School
4. Mazharul Uloom Women's Coaching Centre
5. Hasanath-e-Jaria Girls Higher Secondary School
6. Hasanath-e-Jaria Girls Aided Primary School
7. AMES College of Education

Islam has given immense importance to education and spreading of knowledge. Prophet Mohammed (PBUH) has stressed the need for having education compulsory through many of his saying such as

1. Seeking education is compulsory for both men and women.
2. The ink of the scholar is holier than the blood of the martyrs.
3. Grasp knowledge even if it is available in China.

The educational backwardness of the Muslim community moved the altruistic heart of the tireless social activist, Janab T. Abdullah Sahib who thought of doing something to improve the condition. With the support of some prominent Muslims, he started Madrasa-e-Mazharul Uloom, a small school meant for students of all communities without any discrimination. However, his primary intent was to uplift the Muslim Community educationally, economically and culturally. He was rightly honored with the appellation “Sir Syed of Ambur”.

The Caravan of the AMES with its dedicated team is on the march transforming the society to take upto modern education for their future betterment and make our country India, stronger.

AMES celebrated its centenary in grand manner on 4th, 5th and 6th September 2006 at the Mazharul Uloom Higher Secondary School premises and then President of India, His Excellency Dr. A. P. J. Abdul Kalam inaugurated the function, interacted with the students who had gathered them from different institutions and delivered his inspiring speech.

MAZHARUL ULOOM COLLEGE, AMBUR

The Mazharul Uloom College was founded by the Ambur Muslim Educational Society (AMES) in 1969 with the united efforts of a dedicated team under the initiative, support and guidance of the great leather industrialist and philanthropist Late Janab Anaikar Abdul Shukoor Sahib.

The College started with a few students and has now grown over the years like a snowball with increasing number of students and teaching and non-teaching staff members catering to the ever increasing students population. It is situated on its own grounds of 21.5 acres along with the newly founded AMES College of Education from the academic year 2003-2004.

The College, true to the vision of its founders, caters to learner at large transcending the limits of caste, colour and creed with five UG courses in the Shift I and five UG and two PG Courses in the Shift II.

The College was upgraded to First Grade with the affiliation of B.A. (Economics) and B.Sc. (Mathematics) for the academic year 1971-1972. The University of Madras granted affiliation to B.Com. Course from the academic year 1975-1976, B.A. Corporate Secretaryship (B.A.C.S.) course from 1984-1985 and B.Sc. Computer Science from 1987-1988. Degree classes were started functioning in the newly constructed permanent building from 24-01-1972. B.A. (Economics) course was converted as B.A. (Corporate Economics with Computer Application) from the academic year 2002-2003.

Another milestone in the history of the College is the commencing of Shift-II within the same premises from the academic year 1995-1996. In the year 1996-1997 BBA course and in the year 1997-1998 B.Sc. Microbiology course were started. In the year 2000-2001 B.C.A course was started. In the year 2007-2008 PG course M.Sc IT and M. Com were started. In the year 2023-2024 B.Sc Data Science and B.Com CA courses were started.

The College has one Research Programme Ph.D Commerce in full time and five Research Programmes Ph.D. in Urdu, Commerce, English, Economics and Mathematics Part time.

"Mazharul Uloom" means the threshold of knowledge or fountain of knowledge. It refers to the source from where knowledge flows.

The College Motto is "Striver Secures Success" and its emblem has four symbols in it crescent, lotus, book and torch symbolizing growth, knowledge, source of learning and light dispelling darkness of ignorance respectively. The staff and the Management expect every student of the institution to live upto the Motto of the College.



The College apart from its regular courses imparts of moral and value education to the students. The teaching plan gives quality education to the students to enable them to become good citizens of our country.

The College also conducts awareness campaigns, personality development and service-oriented programs etc. to instill leadership qualities, human values, team spirit, etc. in the minds of the students.

COURSES OFFERED

Shift I (Aided Courses)			
UG Courses			
1	B.A (Corporate Economics)	4	B.Com (Corporate Secretaryship)
2	B.Sc (Mathematics)	5	B.Com (General)
3	B.Sc (Computer Science)		

Shift II (Un Aided Courses)			
UG Courses		PG Courses	
1	B.B.A.	1	M.Sc. (Information Technology)
2	B.C.A.	2	M.Com (General)
3	B.Com (Computer Application)		
4	B.Sc. (Data Science)		
5	B.Sc. (Microbiology)		

Research Programmes		
Ph.D.	Commerce	Full Time / Part Time
	English	Part Time
	Urdu	
	Economics	
	Mathematics	

THE AMBUR MUSLIM EDUCATIONAL SOCIETY

LIST OF PRESIDENTS

Janab Maligai Abdur Rahman Sahib	1917-1938
Janab Meddakar Moulvi Hajee Mohamed Casim Sahib	1939-1963
Janab Anaikar Hajee Shukoor Saihib	1968-1976
Janab T. Abdul Wahid Sahib	1976-1982
Janab Natamkar Mohamed Zackriah Sahib	1982-2021
Janab Dr. Mecca Rafeeque Ahmed Sahib	2022-

LIST OF HON'Y GENERAL SECRETARIES

Janab Meddakar Moulvi Hajee Mohamed Casim Sahib	1914-1916
Janab V. L. Mohamed Usman Sahib	1917-1920
Janab Kandrikar Hajee Abdus Salam Sahib	1921-1947
Janab Kandrikar Abdul Latheef Sahib	1947-1952
Janab Ayyapillai Abdur Rawoof Sahib	1952-1954
Janab Peshimam Abdul Khyoom Sahib	1955-1958
Janab T. Abdul Wahid Sahib	1958-1968
Janab Kandrikar Khaleelur Rahman Sahib	1968-1972
Janab Jalal Abdullah Basha Sahib	1972-1976
Janab Nathersa Mohammed Sayeed Sahib	1976-1978
Janab Kurvikar Sanaullah Sahib	1978-1982
Janab Nathersa Mohammed Sayeed Sahib	1982-2023
Janab N. Shafeeq Ahmed Sahib	2023-

LIST OF SECRETARY AND CORRESPONDENTS

Janab K. Khalilur Rahaman Sahib	1969-1971
Janab C. Mohamed Akbar Sahib	1971-1976
Janab Ko. Rafeeq Ahmed Sahib	1976-1981
Janab K. Munawer Hussain Sahib	1981-1982
Janab B. Akbar Pasha Sahib	1982-1998
Janab Dr. N. Mohamed Sayeed Sahib	1998-1999
Janab M. Nazar Mohamed Sahib	1999-2002
Janab M. Mohamed Kaleemullah Sahib	2002-2005
Janab M. Nazar Mohamed Sahib	2005-

LIST OF PRINCIPALS

Prof. Basheer Ahmed Usmani Sahib	1969-1970
Prof. H. Barkath Ali Khan Sahib	1970-1973
Prof. P. M. Thameem Ansari Sahib	1973-1994
Prof. L. Azeed Ahmed Sahib (Principal i/c)	1994-1994
Prof. D. Nisar Ahmed Sahib	1994-2011
Dr. P. M. Aadil Ahmed Sahib	2011-2019
Dr. M. Mohamad Yunus Sahib (Principal i/c)	2019-2020
Dr. K. H. Kaleemullah Sahib (Principal i/c)	2020-2022
Dr. M. Mohamed Ismail Sahib	2022-

COLLEGE MANAGEMENT COMMITTEE

PRESIDENT

Alijanab Dr. Mecca Rafeeque Ahmed Sahib

HON'Y GENERAL SECRETARY

Alijanab N. Shafeeq Ahmed Sahib

SECRETARY AND CORRESPONDENT

Alijanab M. Nazar Mohamed Sahib

MEMBERS

Alijanab Alhaj T. Rafeeq Ahmed Sahib

Alijanab N. Jameel Ahmed Sahib

Alijanab M. Kaleemullah Sahib

Alijanab Dr. P. M. Aadil Ahmed Sahib, M.Com., M.Phil., Ph.D.

Alijanab K. Firdaus Ahmed Sahib

Alijanab U. Thameem Ahmed Sahib

Dr. M. Mohamed Ismail, M.Sc., P.G.D.C.A., M.Sc. (IT)., Ph. D.,
Principal (Ex-Officio)

SHIFT-I
MEMBERS OF THE TEACHING STAFF

PRINCIPAL

Dr. M. Mohamed Ismail, M.Sc., P.G.D.C.A., M.Sc., (IT)., M.Phil., Ph.D.

VICE-PRINCIPAL (ADMINISTRATION)

Dr. A. Shafee Ahmed Khan, M.A., M.Sc., M.Phil., N.E.T., CTE., Ph.D.

VICE-PRINCIPAL (ACADEMIC)

Dr. K. H. Kaleemullah, M.A., M.Phil., N.E.T., Ph.D.

DEPARTMENT OF URDU

Dr. K. H. Kaleemullah, M.A., M.Phil., N.E.T., Ph.D.
Head, Assistant Professor & Research Supervisor

Mr. P. Mohamed Jafar, M.A., M.Phil.
Assistant Professor

DEPARTMENT OF TAMIL

Dr. A. Meeramaitheen, M.A., M.Phil., Ph.D.
Head & Associate Professor

Mrs. R. Gandhimathi, M.A., M.Phil., B.Ed., D.T.Ed., T.E.T., N.E.T.
Assistant Professor

DEPARTMENT OF ENGLISH

Dr. A. Shafee Ahmed Khan, M.A., M.Sc., M.Phil., N.E.T., CTE., Ph.D.
Head & Associate Professor

Dr. P. J. Sadia Parveen, M.A., M.Phil., S.E.T., Ph.D.
Assistant Professor

Mrs. M. A. Uzefa Rashida, M.A., B.Ed., S.E.T.
Assistant Professor

DEPARTMENT OF ECONOMICS

Mr. S. Niyaz Ahmed, M.Com., M.Phil.
Head & Assistant Professor

Dr. T. Aasif Ahmed, M.A., M.Com., N.E.T., Ph.D.
Assistant Professor & Research Supervisor

Dr. A. Arifa Begum, M.A., M.Phil., M.B.A., P.G.D.C.A., S.E.T., Ph.D.
Assistant Professor

Dr. M. Mohamed Abubakkar, M.A., M.A., M.L.I.S.C., M.Phil., Ph.D.
Assistant Professor

Mr. S. Abdul Kareem, M.A., M.Phil., S.E.T.
Assistant Professor

DEPARTMENT OF MATHEMATICS

Mr. P. Markandan, M.Sc., M.Phil., B.Ed., S.L.E.T.
Head & Associate Professor

Mr. I. Syed Abuthahir, M.Sc., M.Phil.
Assistant Professor

Mrs. M. Parveen Banu, M.Sc., M.Phil., N.E.T.
Assistant Professor

Dr. R. Jothilakshmi, M.Sc.,M.Phil., M.Tech (IT)., Ph.D.
Assistant Professor & Research Supervisor

Mr. P. M. Mudassirur Rahman, M.Sc., M.Phil., N.E.T.
Assistant Professor

DEPARTMENT OF COMPUTER SCIENCE

Mr. S. Joseph Gabriel, M.C.A., M.Phil.
Head & Associate Professor

Dr. M. Mohamed Ismail, M.Sc., P.G.D.C.A., M.Sc (IT)., M.Phil., Ph.D.
Principal, Associate Professor

Mr. A. Zakiuddin Ahmed, M.Sc., M.Phil., PGDCSM., M.S., PGDDM.
Assistant Professor

Dr. P. Rizwan Ahmed, M.C.A., M.Sc., M.Phil., Ph.D.
Assistant Professor

Dr. A. Kaleemullah, M.Sc., M.Phil., S.E.T., Ph.D.
Assistant Professor (PT)

DEPARTMENT OF CORPORATE SECRETARYSHIP

Dr. A. Noorul Ameen, M.Com., M.Phil., M.A., N.E.T., P.G.D.C.A., Ph.D.
Head & Assistant Professor

Dr. Lt. A. Sanjeev Kumar, M.Com., M.B.M., M.B.A., M.Phil., N.E.T., S.E.T., Ph.D.
Assistant Professor

Dr. A. Niyaz Ahmed, M.Com., M.A., MBIM., M.Phil., S.E.T., ADCA., DBME.,Ph.D.
Assistant Professor

Dr. V. S. Suhail Ahmed, M.Com., M.B.A., M.A., M.Phil., ADCA., Ph.D.
Assistant Professor

DEPARTMENT OF COMMERCE

Dr. P. Saleem Basha, M.Com., M.Phil., Ph.D.
Head, Associate Professor & Research Supervisor

Mr. V. Muthu, M.Com., M.Phil., N.E.T.
Assistant Professor

Dr. N. Fathima Thabassum, M.Com., M.B.A., M.Phil., N.E.T (Com).,N.E.T (Mgt)., Ph.D.
Assistant Professor & Research Supervisor

Dr. S. Afsar Ahmed, M.Com., M.Phil., S.E.T., Ph.D.
Assistant Professor

Mr. A. Md. Nayeemullah Khan, M.Com., M.B.A., N.E.T., D.C.A., R.B.P.
Assistant Professor

DEPARTMENT OF PHYSICAL EDUCATION

Dr. S. Diwan Mohdum, B.Sc., M.A., M.P.Ed., SLET., M.Phil., Ph.D.
Director of Physical Education

LIBRARY

Dr. B. Asadullah, M.Sc., M.L.I.S., M.Phil., P.G.D.L.A.N., N.E.T., Ph.D.
Librarian

STAFF VICE-PRESIDENT COLLEGE UNION

Dr. A. Noorul Ameen, M.Com., M.Phil., M.A., N.E.T., P.G.D.C.A., Ph.D.

MEMBERS OF THE NON-TEACHING STAFF (AIDED)

Mr. I. Aslam Sheriff, M.Com.	Superintendent (SG)
Mr. K. Mohamed Sadiq, B.Com., D.E.E.E.	Assistant
Mr. K. Abrar Ahmed, M.Com., M.Phil.	Junior Assistant
Mr. A. Aqeel Ahmed, M.Sc., M.Phil., B.Ed.	Junior Assistant
Mr. K. Naveed Ahamed, B.C.A., M.A.	Typist
Mr. G. Mohammed Afzal, M.C.A, M.Phil.	Record Clerk
Mrs. Aneesa Fathima, M.A., D.T.Ed.	Record Clerk
Mr. N. Abu Athar, M.Sc. (IT).	Office Assistant
Vacant	Office Assistant
Vacant	Office Assistant
Vacant	Office Assistant
Vacant	Office Assistant
Vacant	Gardener
Vacant	Waterman
Vacant	Watchman
Vacant	Watchman
Mr. S. Khader Basha	Sweeper (Super Gr.)
Vacant	Sweeper
Vacant	Sweeper
Vacant	Sweeper
Mr. N. Seenivasan	Scavenger (SG)
Vacant	Marker

MANAGEMENT STAFF

Mr. B. Jameel Basha, B.A.,M.P.Ed.,PGDY.	Junior Assistant
Mr. L. Muhamed Alam	Lab Instructor
Mr. S. M. Mohammed Yaseen, MCA.	Lab Instructor-MUCCSE
Mr. S. Afser Basha, M.A., M.L.I.S.	Library Assistant
Mr. G. Uvaraj	Security
Mr. C. Ramu	Gardener
Mr. A. Abdul Rahim	Sweeper
Mr. Saleem	Watchman
Mrs. Dilshad Begum	Sweeper (PT)
Mrs. Vijaya	Sweeper (PT)
Mrs. Shamshad Begum	Sweeper (PT)
Mr. V. Senthil Kumar	Sweeper (PT)
Mr. G. Gajendran	Scavenger (PT)

SHIFT-II
MEMBERS OF THE TEACHING STAFF

PRINCIPAL

Dr. M. Mohamed Ismail, M.Sc., P.G.D.C.A., M.Sc., (IT)., M.Phil., Ph.D.

VICE-PRINCIPAL (ADMINISTRATION)

Dr. A. Shafee Ahmed Khan, M.A., M.Sc., M.Phil., N.E.T.,CTE., Ph.D.

VICE-PRINCIPAL (ACADEMIC)

Dr. K. H. Kaleemullah, M.A., M.Phil., N.E.T., Ph.D.

DEPARTMENT OF URDU

Dr. K. H. Kaleemullah, M.A., M.Phil., N.E.T., Ph.D.
Head, Assistant Professor & Research Supervisor

Mr. P. Mohamed Jafar, M.A., M.Phil.
Assistant Professor & Asst. to HoD

DEPARTMENT OF TAMIL

Dr. P. K. Govindaraj, M.A., M.Phil., N.E.T., Ph.D.
Assistant Professor

P. G. & RESEARCH DEPARTMENT OF COMMERCE

Dr. N. Fathima Thabassum, M.Com., M.B.A., M.Phil., N.E.T(Com)., N.E.T (Mgt)., Ph.D.
Head, Assistant Professor & Research Supervisor

Mr. K. A. Abbas Rahman, M.Com., M.Phil.
Assistant Professor

Dr. P. Saleem Basha, M.Com., M.Phil., Ph.D.
Associate Professor & Research Supervisor

Dr. A. Noorul Ameen, M.Com., M.Phil., M.A., N.E.T., P.G.D.C.A., Ph.D.
Assistant Professor

Dr. S. Afsar Ahmed, M.Com., M.Phil., S.E.T., Ph.D.
Assistant Professor

Dr. A. Niyaz Ahmed, M.Com., M.A., MBIM., M.Phil., S.E.T., ADCA., DBME., Ph.D.
Assistant Professor

Mr. A. Md. Nayeemullah Khan, M.Com., M.B.A., N.E.T., D.C.A., R.B.P.
Assistant Professor

Mr. S. Abdul Kareem, M.A., M.Phil., S.E.T.
Assistant Professor

P. G. DEPARTMENT OF COMPUTER SCIENCE

Dr. P. Rizwan Ahmed, M.C.A., M.Sc., M.Phil., Ph.D.
Head & Assistant Professor

Dr. A. Kaleemullah, M.Sc., M.Phil.,S.E.T., Ph.D.
Assistant Professor

Mr. J. Aamir Azeez, M.Sc., M.Phil.
Assistant Professor

DEPARTMENT OF ENGLISH

Dr. P. J. SadiaParveen, M.A., M.Phil., S.E.T., Ph.D.
Head & Assistant Professor

Dr. A. Shafee Ahmed Khan, M.A., M.Sc., M.Phil., N.E.T., C.T.E., Ph.D.
Associate Professor

Mrs. J. Dilshadunnisa, M.A.
Assistant Professor

DEPARTMENT OF BUSINESS ADMINISTRATION

Mr. C. Saddam Ahmed Kabeer, M.A., M. Com.
Head & Assistant Professor

Mr. S. Azeem Ahmed, M.Com., M.Phil.
Assistant Professor

Mr. M. Ifthiqarul Haq, M.Com., M.Phil., B. Ed.
Assistant Professor

Mr. K. Mohamed Basha, M.Com., M.Phil.
Assistant Professor (PT)

DEPARTMENT OF COMPUTER APPLICATIONS & DATA SCIENCE

Dr. P. Rizwan Ahmed, M.C.A., M.Sc., M.Phil., Ph.D.
Head & Assistant Professor

Dr. A. Kaleemullah, M.Sc., M.Phil.,S.E.T., Ph.D.
Assistant Professor

Mr. J. Aamir Azeez, M.Sc., M.Phil.
Assistant Professor

Mr. S. M. Mohammed Yaseen, MCA.
Assistant Professor

DEPARTMENT OF COMMERCE (COMPUTER APPLICATIONS)

Dr. A. Niyaz Ahmed, M.Com., M.A., MBIM., M.Phil., S.E.T., ADCA., DBME., Ph.D.
Head & Assistant Professor

Mrs. S. Neha Afrin, M. Com.
Assistant Professor

DEPARTMENT OF MICROBIOLOGY

Mr. G. Janarthanan, M.Sc., M.Phil., B.Ed.
Head & Assistant Professor

Mrs. B. Sridevi, M.Sc.
Assistant Professor

Ms. G. R. Gayathri, M.Sc.
Assistant Professor

Ms. B. Meena, M.Sc.
Assistant Professor

UG, PG & RESEARCH DEPARTMENT OF MATHEMATICS

Dr. R. Jothilakshmi, M.Sc., M.Phil.,M.Tech (IT)., Ph.D.
Assistant Professor & Research Supervisor

Mr. S. J. Rafeeq Ahmed, M.Sc., M.Phil.
Assistant Professor

DEPARTMENT OF PHYSICAL EDUCATION

Mr. B. Jameel Basha, M.A., M.Sc., M.P.Ed.
Assistant Director of Physical Education

LIBRARY

Dr. B. Asadullah, M.Sc., M.L.I.S., M.Phil., P.G.D.L.A.N., N.E.T., Ph.D.
Librarian

STAFF VICE-PRESIDENT COLLEGE UNION

Dr. A. Arifa Begum, M.A., M.Phil., M.B.A., P.G.D.C.A., S.E.T., Ph.D.

MEMBERS OF THE NON-TEACHING STAFF

Mr. I. Aslam Sheriff, M.Com.	Superintendent
Mr. K. Mohamed Sadiq, B.Com., D.E.E.E.	Assistant
Mr. K. Abrar Ahmed, M.Com., M.Phil.	Junior Assistant
Mr. A. Aqeel Ahmed, M.Sc., M.Phil., B.Ed.	Junior Assistant
Mr. K. Naveed Ahamed, B.C.A., M.A.	Typist
Mrs. S. Rabia Basri, B.Sc.	Junior Assistant
Mrs. Shabreen Kouser, B.Com.	Junior Assistant
Mr. S. Afser Basha, M.A., M.L.I.S.	Library Assistant
Mr. G. Mohammed Afzal, M.C.A, M.Phil.	Record Clerk
Mrs. Aneesa Fathima, M.A., D.T.Ed.	Record Clerk
Mr. N. Abu Athar, M.Sc.,(IT).	Office Assistant
Mr. L. Muhamed Alam	Lab Instructor
Mr. G. Uvaraj	Security
Mr. G. Arun Kumar	Electrician
Mr. S. Khadher Basha	Sweeper
Mr. A. Abdul Rahim	Sweeper
Mrs. Vijaya	Sweeper
Mrs. Rosikala	Sweeper
Mr. C. Ramu	Gardener
Mr. Rajendran	Gardener
Mr. C. Rahmathullah	Watchman
Mr. Saleem	Sweeper (PT)
Mrs. V. Rajeswari	Scavenger (PT)

NODAL OFFICER

Dr. M. Mohamed Ismail (Principal)	Public Relations Officer AISHE (All India Survey of Higher Education) NIRF (National Institutional Ranking Framework) RUSA (Rashtriya Uchchatar Shiksha Abhiyan)

COLLEGE DEVELOPMENT COUNCIL

Dr. Mecca Rafeeque Ahmed	Chairman
Mr. N. Nazar Mohamed - Secretary	Convener
Dr. M. Mohamed Ismail - Principal	Member
Mr. N. Jameel Ahmed	Member
Mr. N. Shafeeq Ahmed	Member
Dr. P. M. Aadil Ahmed	Member
Mrs. M. A. Uzefa Rashida - Director IQAC	Member

UGC COMMITTEE

Dr. B. Asadullah	Nodal Officer - Project & Grants
Dr. R. Jothilakshmi	Member
Mr. I. Aslam Sheriff	Member
Mr. K. Naveed Ahamed	Member

IQAC–INTERNAL QUALITY ASSURANCE CELL

Mrs. M. A. Uzefa Rashida	Director
Dr. B. Asadullah	Coordinator
Mr. A. Aqueel Ahmed	Technical Assistant

INSTITUTION'S INNOVATION COUNCIL

Dr. R. Jothilakshmi	President
Mrs. M. Parveen Banu	Vice President
Dr. S. Afsar Ahmed	Member

ACADEMIC COMMITTEE

Dr. K. H. Kaleemullah	Coordinator
All Heads of Departments	Members

ADMISSION COMMITTEE

Dr. A. Shafee Ahmed Khan	Co-Chairman
All Head of Departments	Members
Mr. I. Aslam Sheriff	Members
Mr. K. Naveed Ahamed	Members

MOOC AND ONLINE COURSES COMMITTEE

Dr. R. Jothilakshmi	Nodal Officer
Mr. A. Md. Nayeemullah Khan	Member
Mr. S. J. Rafeeque Ahmed	Member

ANTI RAGGING COMMITTEE

Mr. S. Niyaz Ahmed	Nodal Officer
All Heads of Departments	Members

EXAMINATION COMMITTEE

Mr. P. Markandan	Examination i/c - Independent Charge
Mr. K. Mohamed Sadiq	Assistant
Mrs. Shabreen Kouser	Assistant
Mr. S. Afser Basha	Assistant

EXTENSION ACTIVITIES

N.C.C.

Dr. Lt. A. Sanjeev Kumar	ANO- Associate N.C.C. Officer

N.S.S.

Programme Officer Unit-I	Camp Assistant Unit I
Mr. A. Md. Nayeemullah Khan	Mr. B. Jameel Basha
Programme Officer Unit-II	Camp Assistant Unit II
Mr. S. Abdul Kareem	Mr. P.M. Muddasirur Rahman
Programme Officer Unit-III	Camp Assistant Unit III
Dr. V. S. Suhail Ahmed	Dr. A. Kaleemullah

YRC – YOUTH RED CROSS

Mrs. R. Gandhimathi	Coordinator
Mr. G. Janarthanan	Member

RED RIBBON CLUB (RRC) & BLOOD DONORS CLUB (BDC)

Mrs. M. Parveen Banu	Coordinator
Mr. P. Mohamed Jafar	Asst. Coordinator

ELECTORAL LITERACY CLUB

Dr. A. Noorul Ameen	Nodal Officer
Dr. M. Mohammed Abubakkar	Member

CITIZEN CONSUMER CLUB

Dr.A. Niyaz Ahmed	Coordinator

LEGAL LITERACY CLUB

Mr. V. Muthu	Coordinator

ROTRACT CLUB

Mr. I. Syed Abuthahir	Coordinator

ENVIRO CLUB

Dr. A. Meeramaitheen	Coordinator

KHIDMATH-UN-NISA

Dr. P. J. Sadia Parveen	Coordinator
Mrs. B. Sridevi	Member

LEO CLUB

Mr. P. M. Mudassirur Rahman	Coordinator

SCHOLARSHIP & ALL GOVT. SCHEMES COMMITTEE

Dr. N. Fathima Thabassum	Co-Chairperson
Mr. A. Md. Nayeemullah Khan	Member
Mr. P. M. Mudassirur Rahman	Member
Mr. G. Janarthanan	Member
Mr. K. Naveed Ahamed	Member
Mr. G. Mohammed Afzal	Member

TAMIL PUDHALVAN SCHEME

Mr. P. M. Mudassirur Rahman	Nodal Officer

STUDENTS DISCIPLINARY COMMITTEE

Dr. A. Shafee Ahmed Khan	Co-Chairman I
Dr. K. H. Kaleemullah	Co- Chairman II
Heads of Departments	Members
Vice- Presidents - College Union	Members
Chairman College Union Shift I & II	Student's Representatives

STUDENTS' GRIEVANCES REDRESSAL COMMITTEE

Mr. A. Zakiuddin Ahmed	Co-Chairman
Dr. P. Rizwan Ahmed	Coordinator

COLLEGE MAGAZINE & NEWSLETTER EDITORIAL BOARD

Dr. P. J. Sadia Parveen	Co-Editor
Dr. A. Meeramaitheen	Member
Dr. B. Asadullah	Member
Mr. P. Mohamed Jafar	Member
Mr. I. Aslam Sheriff	Member
Mr. S. M. Mohammed Yaseen	Member
Students' Representative: Secretary - Shift I & II	Member

CALENDAR & PROSPECTUS COMMITTEE

Dr. B. Asadullah	Coordinator
Mr. P. Mohamed Jafar	Member
Mr. S. M. Mohammed Yaseen	Member
Mr. K. Abrar Ahmed	Member

ICT AND WEBSITE COMMITTEE

Dr. B. Asadullah	Coordinator
Dr. S. Afsar Ahmed	Member
Dr. V. S. Suhail Ahmed	Member
Mr. S. M. Mohammed Yaseen	Member
Mr. G. Mohamed Afzal	Member

CENTRE FOR MULTIDISCIPLINARY RESEARCH (CMR)

Dr. P. Rizwan Ahmed	Coordinator
Dr. N. Fathima Thabassum	Member
Dr. P. J. Sadia Parveen	Member
Dr. R. Jothilakshmi	Member
Dr. A. Noorul Ameen	Member
Dr. T. Aasif Ahmed	Member

CAREER GUIDANCE & PLACEMENTS CELL (CGPC)

Dr. S. Afsar Ahmed	Director
Mr. P. M. Mudassirur Rahman	Member

INCUBATION & ENTREPRENEURSHIP CENTRE

Dr. N. Fathima Thabassum	Coordinator
Mr. S. Abdul Kareem	Member

ALUMNI FORUM

Dr. A Niyaz Ahmed	Coordinator
Mr. K. Abrar Ahmed	Member
Mr. Gokula - President MUCAA	Member
Mr. P. Taha Mohamed - Gen.Sec. MUCAA	Member
Mr. M. Attaullah - Treasurer MUCAA	Member

SOCIAL MEDIA CHAMPION

Mr. S. Abdul Kareem	Nodal Officer
Mr. G. Mohammed Afzal	Member

SPORTS COMMITTEE

Mr. I. Syed Abuthahir	Coordinator
Mr. K. Mohamed Sadiq	Member

STUDENTS' ATTENDANCE COMMITTEE

Dr. A. Niyaz Ahmed	Coordinator
Mr. K. Mohamed Sadiq	Member

INTERNAL COMPLIANTS COMMITTEE

Dr. P. J. Sadia Parveen	Presiding Officer
Mrs. M. Parveen Banu	Faculty Member
Mrs. B. Sridevi	Faculty Member
Mr. I. Aslam Sheriff	Office Superintendent
Mr. K. Abrar Ahmed	Junior Assistant
Chairman College Union	Student Representative
Deputy Chairperson College Union	Student Representative

EQUAL OPPORTUNITY CELL
SC / ST CELL, MINORITY COMMUNITY CELL, GENDER EQUALITY CELL

Dr. A. Arifa Begum	Chairperson
Mr. I. Syed Abuthahir	Member
Dr. P. K. Govindaraj	Member

E COMMITTEE

Dr. A. Sanjeev Kumar	Coordinator
Dr. V. S. Suhail Ahmed	Member
Mr. G. Mohammed Afzal	Member
Mr. L. Mohammed Alam	Member
Mrs. Aneesa Fathima	Member

UNIVERSITY MANAGEMENT INFORMATION SYSTEM (UMIS)

Mr. P. M. Mudassirur Rahman	Coordinator

NAAN MUDHAVALAN SCHEME COMMITTEE

Dr. S. Afsar Ahmed	Coordinator

* Principal, Vice-Principals (Administration and Academic) and Director IQAC are the Ex-officio members of all the committees.

RULES FOR ADMISSION AND DISCONTINUATION

1. Those who have passed the Higher Secondary Examination conducted by the Board of Higher Secondary Education, Tamil Nadu or an equivalent examination of any other Board/University accepted by the Syndicate of Thiruvalluvar University as such, are eligible for admission to first year degree classes.

2. Certificates to be produced at the time of admission :

i. + 2 Mark Statement Original with 4 Xerox Copies

ii. Transfer Certificate - Original

iii. Conduct Certificate - Original

iv. Community Certificate - Xerox Copy

3. Candidate seeking admission in the middle of a term must produce transfer certificate from the college last attended and the term certificate or certificate required by the University relating to the previous term of the course and an order from the University permitting such transfer during the middle of the course/term.

4. If a student desires to leave the College during a term he/she cannot claim remission of the fees paid by him/her either in full or in part for the term. He/she shall have to pay the fees and other dues to the College for the entire course.

5. A student applying for transfer and conduct certificate on any day during the term in which he/she has been enrolled or leaving within one year shall be given such certificate only on production of a No Dues Certificate. A student applying for such certificate after a year from the date of leaving shall pay a fee of Rs.100/- for each year.

STUDENTS DISCIPLINE AND CONDUCT

RULES AND REGULATIONS

- Students shall wear College ID Card all the time in the Campus.
- Students shall wear clean, decent and respectable dress.
- At the stroke of the first bell, they must be seated in their respective class rooms.
- Students must observe silence inside the class.
- Students shall not loiter in the verandah during the class hours. Gathering in groups and making noise in the College premises are strictly forbidden. While moving from one class to another, they shall not create any disturbance or make any noise.
- If, for any reasons, there is no class, students must make use of the library or the playground.
- No student shall leave the College premises during the College hours without the permission of the Principal.
- When classes are dispersed, students are to leave the rooms in a quiet and orderly manner.
- Students should enter the class room with the permission of the member of the staff concerned.
- As a mark of culture and courtesy, every student shall greet the members of the teaching staff when he meets them first in the day.
- When a member of the staff enters the class room students shall rise and remain standing till they are asked to sit or till the teacher takes his or her seat. Similarly students should remain standing when he or she leaves the class.

- Students are expected to keep the premises of the College neat and tidy. They are forbidden from smoking anywhere in the College premises, scribbling on the wall, scratching on or damaging furniture or throwing about litter in class rooms, passages or open space in the College premises. Disfiguring the walls, furniture, garden etc., is strictly prohibited and punishable. Students should not disturb or change the order of the college furniture unless and otherwise instructed. They will be fined / punished for any damage caused by them. If the offender is not traceable, a collective fine will be levied
- Students shall be regular and punctual in attending classes and in all activites connected with the College.
- Food or any other eatables are not allowed inside the class room, halls or verandah.
- Students shall not organize or attend any meetings in the College or collect money for any purpose without the prior permission of the Principal. Students are not allowed to participate in the matches and competitions not conducted by the College without the permission of the Principal.
- Students are strictly forbidden from entering the College Office. However, they may be allowed inside with prior permission on official work.
- No students shall be a member of any association unconnected with the College without the previous permission of the Principal nor shall a student take part in any anti-social and subversive activities prejudicial to the ideals of the College. Students contravening these rules are liable to be punished with cancellation of scholarships, fee concessions etc., granted to them and it will also be open to the Principal to issue the transfer certificate at any time during the academic year to them.

- Students should cultivate a sense of dignity, responsibility and order. They should learn to think straight and develop aesthetic sense. In general, students are expected to conduct themselves in and outside the College as gentlemen and maintain the honour and dignity of their Alma Mater and not to do anything to tarnish the image of the College.
- For the functions organized by the College the Principal shall be the ex-officio chairman.
- Students should not do anything by word or deed that may disturb the unity and harmony of life of the College. However, they may approach the authorities concerned individually to express their requirements and redress their grievances.
- Guests to the College must be received and treated with courtesy.
- The College stands above politics of all communities. Therefore, any activity prejudicial to this is strictly prohibited and violation will lead to severe punishment including expulsion of the offender.

CLASS COORDINATOR

GUIDANCE & COUNSELING

A student will have same class coordinator for his/her entire course of study to help in the following matters.

DURING THE STUDENTS PERIOD OF STUDY

- Continuous Internal Assessment of the students
- Maintaining the students profile and attendance records
- Giving details regarding the subject codes to the students
- Guiding the students in choosing the Non-Major papers, preparing the list and submitting it to the office.
- Meeting with the parents
- Keeping track of the students behaviour, character, attitude and discipline inside the campus.

- Representing the students to the Principal of any matters relating to his study, examination etc
- Recognizing the talents and giving proper guidance
- Issue of calendars / magazines / ID cards
- Checking that the students wear ID cards all time in the campus

DURING THE TIME OF EXAMINATION

- Assigning of CIA internal marks
- His/her attendance position and eligibility for appearing for the examination
- Condonation, detainment, re-do and fee defaulters if any
- Helping the students in filling up of the examination forms
- Issue of Hall Tickets

WHEN THE RESULTS COME

- Continuous track of his examination results - his passed papers and arrears if any
- Interacting with students the reasons for poor performances if any.

FOR THE ATTENTION OF PARENTS / GUARDIANS

Parental responsibility does not end with securing admission for children / wards in a college. Parents / guardians must keep a watch over the regularity of attendance and progress of their children / wards in studies through the test marks / progress and terminal reports sent to their addresses periodically. They are requested to meet the Principal / HOD as and when necessary so that the students may be properly appreciated for excellence or admonished if lagging behind.

UNIVERSITY ATTENDANCE RULES FOR APPEARING UNIVERSITY EXAMINATIONS

It is the duty of every student to attend the College regularly and punctually.

Students fortnightly attendance position will be put up in the Department Notice Board at the last date of the fortnight.

Students will be permitted to appear for the University Examinations, only if they have earned required attendance and progress, as certified by the Principal.

Details of working day and Attendance Rules prescribed by the University are furnished below for information and strict adherence, for more details visit www. thiruvalluvaruniversity.ac.in.

TOTAL NUMBER OF WORKING DAYS

Each affiliated College shall work for a minimum period of 90 days or 450 instructional hours for semester course.

ATTENDANCE REQUIREMENT

a) A candidate shall be permitted to appear for the university examinations for any semester (theory as well as practical) only if

i. He/she secures not less than 75% of attendance in theory as well as in practical (separate attendance registers shall be maintained for theory and practical) in the number of working days during the semester.

ii. In the case of married woman candidates the minimum attendance requirement due to maternity shall be not less than 55% of the total instructional days in theory as well as in practicals.

iii. He/she earns a progress certificate from the Head of the institution, of having satisfactorily completed the course of study prescribed in the scheme of examinations for that semester as required by these regulations.

iv. His/her conduct should be satisfactory.

Provided that it shall be open to the Syndicate, or any authority delegated with such powers by the Syndicate, to grant exemption to a candidate who has failed to earn 75% of the attendance in theory as well as in practical, prescribed, for valid reasons, subject to usual conditions.

b) A candidate who has secured more than 65% and less than 75% of attendance in any semester separately for theory and practical, shall be permitted to take the examination on the recommendations of the Head of the Institution to condone the lack of attendance on the payment of prescribed fee to the University, separately for theory and practical.

c) A candidate who has secured less than 65% attendance in any semester in theory as well as in practical is NOT ELIGIBLE for condonation of shortage attendance and such student will not

be allowed to proceed to the next semester and to complete the programme of study. Such student shall have to repeat the semester, which they have missed by Re-do after completion of final semester of the course, paying the fee for the break of study as prescribed by the University from time to time. However, it is left to the discretion of the respective colleges to derive a befitting methodology (seminar, test, assignment etc.) to record the compensation of lack of attendance in the form of special attendance outside the business hours and then allow the students to pay the prescribed fees and to write the examination. Separate attendance register shall be maintained in theory as well as practical, for compensating the shortage of attendance. During the hours of compensation of attendance, the candidate shall not be given attendance for the regular semester classes. At any time, the university authorities may scrutinize these records to ensure implementation of these rules and regulations in the interest of the students.

d) In case of medical emergencies, the candidate who has secured less than 65% but not less than 55% should have medical proof for being hospitalized at least for four days.

e) A candidate who has secured less than 65% of attendance in the final semester separately for theory and practical, has to compensate his/her attendance shortage in a manner as decided by the concerned Head of the department, after getting prior approval of the University. The candidate shall be permitted to rejoin in the 6th semester, after completing his/her regular 3 year course.

INTRODUCTION OF CHOICE BASED CREDIT SYSTEM

From the academic year 2008-09 the Government of Tamil Nadu and the Thiruvalluvar University, Vellore have introduced a new academic scheme called CBSC (Choice Based Credit System) with semester pattern. The regulations and course model are given here under. It permits the students to :

- Learn at their own pace
- Choose electives from a wide range of elective course offered by the departments of the affiliated colleges
- Undergo additional courses and acquire more than the required number of credits
- Adopt an inter-disciplinary approach to learning
- Make the best use of expertise of available faculty
- The main subjects of Bachelor Degree course shall consist of the following.

Part I	Tamil/Urdu/Other Language
Part II	English
Part III	Core subjects, Allied Subjects, Project/Electives
Part IV	1(a) Those who have not studied Tamil upto XII Std.; and taken Non-Tamil Language under part-I shall take Tamil comprising of two courses (of 6th Standard Level).
	(b) Those who have studied Tamil upto XII Std. and taken a Non Tamil Language Under Part-I shall take Advanced Tamil Comprising of two courses.
	(c) Others who do not come under (a), (b) can choose a non-major elective comprising of two courses.
	2. Skill Based Subjects (Elective) 3. Environmental Studies 4. Value Education
Part V	Extension Activities

A Candidate shall be awarded a maximum of 1 credit for compulsory extension service.

DISTRIBUTION OF MARKS FOR EXTERNAL AND INTERNAL - UG THEORY

The following are the distribution of marks for external and internal for University (external) examination and continuous internal assessment and passing minimum marks for **theory papers of UG programmes.**

Uni. Exam Total (ESE)	Passing Minimum For Uni. Exam	CIA Total	Passing Minimum For CIA	Total Marks Allotted	Passing Minimum (Uni. Exam + CIA)
75	30	25	0	100	40

Note: ESE - End Semester Examination

The following are the Distribution of marks for the Continuous Internal Assessment in the theory papers of UG programmes.

S. No.	For Theory - UG Courses	Distribution of Marks	
		Assign-ments	Tests
1	Assignment-1 (First 2 Units of the Syl-labus)	10	-
2	Test-1 (First 2 Units of the Syllabus for 1 Hour duration)	-	50
3	Assignment-2 (3rd & 4th Units of the Syllabus)	10	-
4	Test-2 (First 4 Units of the Syllabus for 2 Hours duration)	-	50
5	5 Assignment-2 (5th Unit of the Syl-labus)	10	-
6	Test-3 (Entire Syllabus for 3 Hours duration)	-	100
	TOTAL MARKS	**30**	**200**
	Marks to be converted to	**5**	**20**
	Total Maximum Marks for CIA	**25**	

UG PRACTICAL

The following are the distribution of marks for University (external) examinations and continuous internal assessments and passing minimum marks for the practical courses of UG programmes.

Uni. Exam Total (ESE)	Passing Minimum For Uni. Exam	CIA Total	Passing Minimum For CIA	Total Marks Allotted	Passing Minimum (Uni. Exam + CIA)
75	30	25	0	100	40

The following are the distribution of marks for the Continuous Internal Assessment in UG practical courses.

S. No.	For Practical - UG Courses	Distribution of Marks	
		Assign-ments	Tests
1	Regular maintenance of the Obser-vation note book-1 (Upto the end of I-Semester)	10	-
2	2 Test-1 (Upto the end of I-Semester for 2 Hours duration)	-	25
3	3 Regular maintenance of the Ob-servation note book-2 (Upto the end of II-Semester)	10	-
4	Test-2 (Upto the end of II-Semester for 2 Hours duration)	-	25
5	Regular maintenance & proper completion of the Record note book	10	-
6	Test-3 (Entire Syllabus following Uni-versity examination pattern)	-	50
	TOTAL MARKS	**30**	**75**
	Marks to be converted to	**10**	**15**
	Total Maximum Marks for CIA	**25**	

However, for those students who select Tamil under Part IV - (i)(a) & (i)(b), the External examinations shall be conducted by the University and Continuous Internal Assessment (CIA) shall be conducted by the teacher concerned as per the prescribed syllabus. The CIA marks shall be furnished to the COE by the respective colleges.

DISTRIBUTION OF MARKS FOR EXTERNAL AND INTERNAL - PG THEORY

The following are the distribution of marks for external and internal for University (external) examination and continuous internal assessment and passing minimum marks for theory papers of PG programmes.

Uni. Exam Total (ESE)	Passing Minimum For Uni. Exam	CIA Total	Passing Minimum For CIA	Total Marks Allotted	Passing Minimum (Uni. Exam + CIA)
75	38	25	0	100	50

Note: ESE - End Semester Examination

The following are the Distribution of marks for the Continuous Internal Assessment in the theory papers of PG programmes.

S. No.	For Theory - UG Courses	Distribution of Marks	
		Assign-ments	Tests
1	Assignment-1 (First 2 Units of the Syl-labus)	10	-
2	Test-1 (First 2 Units of the Syllabus for 1 Hour duration)	-	50
3	Assignment-2 (3rd & 4th Units of the Syllabus)	10	-
4	Test-2 (First 4 Units of the Syllabus for 2 Hours duration)	-	50
5	Seminar (Entire Syllabus)	10	-

6	Test-3 (Entire Syllabus for 3 Hours duration)	-	100
	TOTAL MARKS	**30**	**200**
	Marks to be converted to	**5**	**20**
	Total Maximum Marks for CIA	**25**	

PG Practical

The following are the distribution of marks for University (external) examinations and continuous internal assessments and passing minimum marks for the practical courses of PG programmes.

Uni. Exam Total (ESE)	Passing Minimum For Uni. Exam	CIA Total	Passing Minimum For CIA	Total Marks Allotted	Passing Minimum (Uni. Exam + CIA)
75	38	25	0	100	50

The following are the distribution of marks for the Continuous Internal Assessment in PG practical courses.

S. No.	For Practical - PG Courses	Distribution of Marks	
		Assign-ments	Tests
1	Regular maintenance of the Obser-vation note book-1 (Upto the end of I-Semester)	10	-
2	Test-1 (Upto the end of I-Semester for 2 Hours duration)	-	50
3	Regular maintenance of the Obser-vation note book-2 (Upto the end of II-Semester)	10	-
4	Test-2 (Upto the end of II-Semester for 2 Hours duration)	-	50

5	Regular maintenance & proper completion of the Record note book	10	-
6	Test-3 (Entire Syllabus following University examination pattern)	-	50
	TOTAL MARKS	**30**	**150**
	Marks to be converted to	**10**	**30**
	Total Maximum Marks for CIA	**25**	

Grading - UG

Once the marks of the CIA and end-semester examinations for each of the course are available, they shall be added. The mark thus obtained shall then be covered to the relevant letter grade, grade point as per the details given below:

Conversion of Marks to Grade Points and Letter Grade (Performance in a Course/Paper)

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90-100	9.0-10	O	Outstanding
80-89	8.0-8.9	D+	Distinction
75-79	7.5-7.9	D	
70-74	7.0-7.4	A+	First Class
60-69	6.0-6.9	A	
50-59	5.0-5.9	B	Second Class
40-49	4.0-5.9	C	Third Class
00.39	0.0	U	Re-appear
Absent	0.0	AAA	ABSENT

Grading - PG

Once the marks of the CIA and end-semester examinations for each of the course are available, they shall be added. The mark thus obtained shall then be converted to the relevant letter grade, grade point as per the details given below:

Conversion of Marks to Grade Points and Letter Grade (Performance in a Course/Paper)

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90-100	9.0-10	O	Outstanding
80-89	8.0-8.9	D+	Distinction
75-79	7.5-7.9	D	
70-74	7.0-7.4	A+	First Class
60-69	6.0-6.9	A	
50-59	5.0-5.9	B	Second Class
40-49	4.0-5.9	C	Third Class
00.39	0.0	U	Re-appear
Absent	0.0	AAA	ABSENT

SCHOLARSHIP AND CONCESSIONS

Students are eligible for a large number of scholarship, fee concessions and other aids. Arrangements exists to enable students to avail themselves of the following scholarship, fee concessions and aids.

Following State and Central Government scholarships are available to eligible students.

A. State Government Scholarship and Aids

i) Backward Class Scholarship.

ii) Free Education to the First Generation graduates belonging Backward Class.

iii) Most Backward Class Scholarship

iv) Scholarships to the children of school Teachers

v) Scholarships to the children of Political suffers.

vi) Merit Scholarship

vii) Defence Services personnel Scholarship

viii) Beedi workers Scholarship

ix) National Loan Scholarship

x) Pudhumai Penn Scheme

xi) Tamil Pudhalvan Scheme

In addition students belonging to Scheduled Castes, Scheduled Tribes and Adi Dravidar Christians are eligible for the concession under 92 T.N.E.R. irrespective of the income of the parents.

B. Central Government Scholarship and Aids

i) Government of India Scholarship.

ii) Physically Handicapped Scholarship.

In addition to these, arrangements are also made by the College to secure financial assistant to the deserving students provided by the social and other organizations.

Grant of Scholarship for the students is subject to progress in studies, regularity in attendance and proper conduct.

Application form for scholarship should be submitted to College office on the prescribed dates. Application after this date will not be accepted under any circumstance.

ENDOWMENT FUND FOR THE MERITORIOUS STUDENTS

1. Meddekar Foundation has created an Endowment from the Acadmic Year 2010-2011, and it will be known as Moulana Molvi Alhaj Meddekar Mohammed Casim Sahib Memorial Rolling Trophy. This trophy will be for the winner students institution. It is given separetely for Boys and Girls.

Apart from this trophy, Medels (Gold, Silver and Bronze) and cash prize (Rs.1000, Rs.750, Rs.500) are given for the First, Second and Third Prize winners respectively again for Boys and Girls separately Rs.10,000.

2. Dr. M. Damodharan Memorial Endowment Fund (2006) for the Best Meritorious Student of Mathematics Department (B.Sc Maths) Rs.10,000

3. Thiru. G. Viswanathan VIT University Chancellor Endowment Fund (2007) for the best overall meritorious student of the College

4. Dr. M. Akber Memorial Endowment Fund - Rs.10,000 (2015) for the best meritorious student of Commerce Department B.Com (General).

5. Nagore Rumi Endowment Fund - Rs.1,00,000 (2016) by Dr.A.S.Mohammed Rafee, towards paying the fees of poor and deserving students.

6. Mr. U. Feroze Khan Endowment Fund - Rs. 50,000 (2016) and a matching grant of Rs.50,000 from the Management towards paying the fees of poor and deserving students.

7. Dr. N. Raja Hussain Endowment Fund - Rs.1,00,000 (2017) towards paying the fees of poor and deserving students.

8. Zubaida Khatoon Academic Excellence Award - R. 1,00,000 (2023) By Dr. P. M. Aadil Ahmed for the best Student of the College Selected on Merit Cum Conduct Basis.

COLLEGE UNION AND ITS AFFILIATED ASSOCIATIONS

There shall be a College Union and other Associations affiliated to it. The aim of the College Union and its other affiliated Associations is to encourage and promote the talents of the students in different fields. The office bearers should not interfere with the administrative and academic affairs of the College.

They can only assist their respective staff Vice-Presidents in the conduct of functions under the auspices of their respective associations.

The College Union will have Student Chairman, Vice-Chairman and Secretary. They will be selected on merit-cum-good conduct basis by the Principal. The Principal is its ex-officio. President is assisted by the Staff Vice-President. They will advise and guide the Union in the proper conduct of its functions. Each affiliated Association will have a Student Secretary and a Student Assistant Secretary. They will be selected by the Principal on Merit-cum-Good Conduct basis. Each association will be guided by its staff Vice-President.

MOULANA ABDUL KALAM AZAD CENTRAL LIBRARY

The College library functions from 7.00 a.m. to 7.00 p.m. on all working days.

The library works on the Open Access System.

I & II Year students can take two books and III year students can take three books at a time for a period of 15 days.

Students should not keep the books for more than a fortnight and if the due date happens to be a holiday they have to return the books on the next working day

A book may be re-issued to the same student if no one else has asked for it. Library books should be handled with great care. Students damaging them in any way, will be severely dealt with.

Before leaving the counter the student must satisfy himself as to whether the book is in good condition. If not he should bring the matter to the notice of the librarian immediately.

A borrower shall replace any book lost by him or pay such compensation as decided by the Principal.

A fine of Re.1.00 shall be levied for every day a book is detained after the due date.

Sub-lending of books is strictly prohibited.

Strict silence shall be maintained in the library.

Students losing the borrowers Library Identification Card shall make a written report to the Librarian immediately. A period of one month will be allowed to trace and produce the card. If even after this period, the card could not be traced an undertaking in writing shall be taken to the effect that the student shall hold himself responsible for any unauthorized borrowing against the lost identity card. Duplicate card will be issued on payment of Rs.20.00.

ENGLISH DEPARTMENT LIBRARY

Around 300 books have been earmarked for and deposited in the English Department Library of our college for the benefit of students. The books can be directly borrowed from the Department through the Librarian in-charge.

URDU DEPARTMENT LIBRARY

Around 1000 books have been earmarked for and deposited in the Urdu Department Library of our college for the benefit of students of Urdu Literature and Language. The books can be directly borrowed from the Department through the Librarian in-charge.

PHYSICAL EDUCATION

Excellent opportunities are offered to the students to promote and exhibit their talents on the play-ground. Best coaching and guidance are given to the students in all the games and sports both indoor and outdoor. Students are advised to take full advantage of these facilities. Students are trained to take part in various sports competitions from inter-collegiate to national level ones and to benefit from the winning spirit.

EXTENSION AND EXTRA CURRICULAR ACTIVITIES

We do have a wide range of extension and extra-curricular activities in our college like NSS, NCC, YRC, RRC and BDC, Career Guidance and Placement Cell, Citizen Consumer Club, Legal Literacy Club, Rotaract Club, Enviro Club.

NSS

Our NSS unit is more than four decades old and has served excellently over the years for the benefit of our society in general and the rural community in particular, covering many villages in and around Ambur in trying to make them self-sufficient, clean and green. Our volunteers have been able to create social awareness for the development of our country and ample opportunities have been provided for the development of leadership qualities and personality development.

NCC

Since 1979, a full-fledged NCC company has been functioning in our college. It has given and continues to give para-military training and leadership qualities to the volunteers.

SUPPORT FACILITIES

N. M. Zackriah Auditorium
Sir Syed Ahmed Khan Convention Hall
Open Auditorium
Dr. Allama Iqbal Multimedia Room
Language Lab
Canteen
Gym Centre
Health Care Centre
Day Care Centre
Ladies Prayer Hall
Ladies Rest Room
Public Addressing System
Wifi Facility
CCTV Cameras at 48 vantage points
Water Coolers

INTERNAL QUALITY ASSURANCE CELL

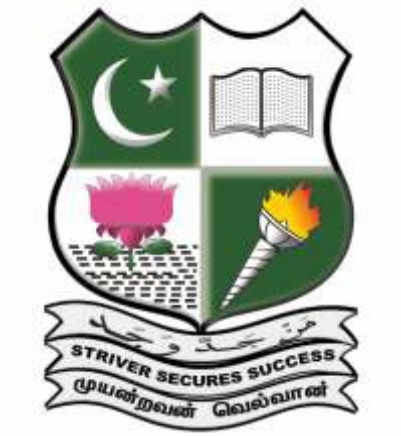
The Internal Quality Assurance Cell (IQAC) of our college was launched after Accreditation in the year 2007 and has been doing yeoman service from then. It tries to ensure quality in higher education programmes and has been instrumental in switching over from the chalk and talk method to techno-teaching, automation of office work, providing internet facility to all departments and connecting them through LAN. The Smart Room and the Smart Seminar Hall have been extensively used. It has facilitated co-curricular activities like Soft Skills, Spoken English and Orientation programs for the students as well as the Staff.

CAREER GUIDANCE AND PLACEMENT CELL

Choosing the right career is a very challenging task. Careers can actually make or break ones life. So it is important to make the right choice. The Career Guidance Cell of our College does give continous counseling to students and as what they may do after graduation. It tries to help them in pursuing the right courses, in the right Colleges or institutes and guides in choosing a suitable career. As a useful dimension of the Career Guidance Cell, our College has been permitting in-campus and off-campus interviews conducted by the various MNCs and other major companies through the placement cell. Many talented students have benefited from this unique opportunity since accreditation. As a permanent feature of our College this would certainly continue to benefit the students community.

GOVERNMENT FREE HOSTEL

The Department of District Backward Class and Minority Welfare, Government of Tamilnadu has sanctioned a Minority Hostel for Ambur exclusively for the benefit of the minority students. Free Lodging and Boarding will be provided. Our College minority students can be benefitted of this great opportunity.



ALMANAC

2024-2025
Hijri 1445-1446

Day	Date	June 2024 Significance of the Day	Day Order	No. of Working days
Sat	1	Holiday		
Sun	2	Holiday		
Mon	3			
Tue	4			
Wed	5	World Environment Day		
Thu	6			
Fri	7			
Sat	8	Holiday		
Sun	9	Holiday		
Mon	10			
Tue	11			
Wed	12			
Thu	13			
Fri	14			
Sat	15	Holiday		
Sun	16	Yaum-e-Arafath Holiday		
Mon	17	Eid-ul-Azha Holiday		
Tue	18	"		
Wed	19	College Reopens	D1	1
Thu	20		D2	2
Fri	21	International Yoga Day	D3	3
Sat	22	Holiday		
Sun	23	Holiday		
Mon	24		D4	4
Tue	25		D5	5
Wed	26	International Day against Drug Abuse & Illicit Trafficking	D6	6
Thu	27		D1	7
Fri	28		D2	8
Sat	29	Holiday		
Sun	30	Holiday		

No. of Working days: 08

Day	Date	July 2024 Significance of the Day	Day Order	No. of Working days
Mon	1		D3	9
Tue	2		D4	10
Wed	3		D5	11
Thu	4	IQAC Meeting	D6	12
Fri	5		D1	13
Sat	6	Holiday		
Sun	7	Holiday		
Mon	8	Islamic New Year	D2	14
Tue	9		D3	15
Wed	10	Last date for payment of College Odd Semester Fees without fine	D4	16
Thu	11	World Population Day	D5	17
Fri	12		D6	18
Sat	13	Holiday		
Sun	14	Holiday		
Mon	15		D1	19
Tue	16		D2	20
Wed	17	Muharram 10th - Holiday		
Thu	18		D3	21
Fri	19		D4	22
Sat	20	Holiday		
Sun	21	Holiday		
Mon	22		D5	23
Tue	23		D6	24
Wed	24		D1	25
Thu	25		D2	26
Fri	26	Last date for payment of College Odd Semester Fees with fine	D3	27
Sat	27	Holiday		
Sun	28	Holiday		
Mon	29	CIA-I Examination	D4	28
Tue	30	"	D5	29
Wed	31	"	D6	30

No. of Working days: 22

Day	Date	August 2024 Significance of the Day	Day Order	No. of Working days
Thu	1	IQAC Meeting	D1	31
Fri	2		D2	32
Sat	3	Holiday		
Sun	4	Holiday		
Mon	5	Commerce Day	D3	33
Tue	6		D4	34
Wed	7		D5	35
Thu	8		D6	36
Fri	9	World Indigenous Peoples Day	D1	37
Sat	10		D2	38
Sun	11	Holiday		
Mon	12	College Union Inauguration Day	D3	39
Tue	13		D4	40
Wed	14	National Financial Awarness Day	D5	41
Thu	15	Independence Day- Holiday		
Fri	16		D6	42
Sat	17	Holiday		
Sun	18	Holiday		
Mon	19	World Humanitarian Day	D1	43
Tue	20	Sadhbhavana Diwas	D2	44
Wed	21	World Entrepreneurs Day	D3	45
Thu	22		D4	46
Fri	23		D5	47
Sat	24	Holiday		
Sun	25	Holiday		
Mon	26	Krishna Jayanthi - Holiday		
Tue	27		D6	48
Wed	28		D1	49
Thu	29	National Sports Day	D2	50
Fri	30		D3	51
Sat	31		D4	52

No. of Working days: 22

Day	Date	September 2024 Significance of the Day	Day Order	No. of Working days
Sun	1	National Nutrition Day - Holiday		
Mon	2	IQAC Meeting	D5	53
Tue	3	CIA-II Examination	D6	54
Wed	4	"	D1	55
Thu	5	CIA-II Examination / Teacher's Day	D2	56
Fri	6	CIA-II Examination	D3	57
Sat	7	Vinayaka Chathurthi - Holiday		
Sun	8	Holiday		
Mon	9		D4	58
Tue	10		D5	59
Wed	11		D6	60
Thu	12		D1	61
Fri	13		D2	62
Sat	14	World First Aid Day	D3	63
Sun	15	Holiday		
Mon	16	Meelad-un-Nabi - Holiday		
Tue	17		D4	64
Wed	18		D5	65
Thu	19		D6	66
Fri	20		D1	67
Sat	21	Holiday		
Sun	22	Holiday		
Mon	23		D2	68
Tue	24	NSS Day	D3	69
Wed	25		D4	70
Thu	26	World Environmental Health Day	D5	71
Fri	27	World Tourism Day	D6	72
Sat	28		D1	73
Sun	29	Holiday		
Mon	30	World Translation Day	D2	74

No. of Working days: 22

Day	Date	October 2024 Significance of the Day	Day Order	No. of Working days
Tue	1	National Voluntary Blood Donation Day	D3	75
Wed	2	Gandhi Jayanthi - Holiday		
Thu	3	IQAC Meeting	D4	76
Fri	4		D5	77
Sat	5	World Teachers' Day / Holiday		
Sun	6	Holiday		
Mon	7	CIA-III Examination	D6	78
Tue	8	"	D1	79
Wed	9	"	D2	80
Thu	10	"	D3	81
Fri	11	Ayutha Pooja - Holiday		
Sat	12	Vijaya Dasami - Holiday		
Sun	13	Holiday		
Mon	14	CIA-III Examination	D4	82
Tue	15	"	D5	83
Wed	16	"	D6	84
Thu	17		D1	85
Fri	18		D2	86
Sat	19	Holiday		
Sun	20	Holiday		
Mon	21		D3	87
Tue	22		D4	88
Wed	23		D5	89
Thu	24		D6	90
Fri	25		D1	91
Sat	26	Holiday		
Sun	27	Holiday		
Mon	28		D2	92
Tue	29		D3	93
Wed	30	Commencement of Winter / Semester Vacation		
Thu	31	Rashtriya Ekta Diwas / Diwali - Holiday		

No. of Working days: 19

Day	Date	November 2024 Significance of the Day	Day Order	No. of Working days
Fri	1			
Sat	2	Holiday		
Sun	3	Holiday		
Mon	4			
Tue	5			
Wed	6	Commencement of Odd semester University Examinations		
Thu	7	IQAC Meeting		
Fri	8	National Education Day		
Sat	9	Holiday		
Sun	10	Holiday		
Mon	11			
Tue	12			
Wed	13			
Thu	14			
Fri	15			
Sat	16	Holiday		
Sun	17	Holiday		
Mon	18			
Tue	19			
Wed	20			
Thu	21			
Fri	22	Holiday		
Sat	23	Holiday		
Sun	24			
Mon	25			
Tue	26			
Wed	27			
Thu	28			
Fri	29			
Sat	30	Holiday		

No. of Working days: ----

Day	Date	December 2024 Significance of the Day	Day Order	No. of Working days
Sun	1	Holiday		
Mon	2	College Reopens after the Winter/Semester Vacation	D1	1
Tue	3		D2	2
Wed	4		D3	3
Thu	5	IQAC Meeting	D4	4
Fri	6		D5	5
Sat	7	Armed Forces Flag Day	D6	6
Sun	8	Holiday		
Mon	9	International Anti-Corruption Day	D1	7
Tue	10	Human Rights Day	D2	8
Wed	11		D3	9
Thu	12		D4	10
Fri	13		D5	11
Sat	14		D6	12
Sun	15	Holiday		
Mon	16		D1	13
Tue	17		D2	14
Wed	18		D3	15
Thu	19		D4	16
Fri	20		D5	17
Sat	21	Holiday		
Sun	22	Holiday		
Mon	23	Farmers Day (Kisan Diwas)	D6	18
Tue	24	National Consumer Rights Day	D1	19
Wed	25	Christmas - Holiday		
Thu	26		D2	20
Fri	27		D3	21
Sat	28	Holiday		
Sun	29	Holiday		
Mon	30		D4	22
Tue	31		D5	23

No. of Working days: 23

Day	Date	January 2025 Significance of the Day	Day Order	No. of Working days
Wed	1	New Year - Holiday		
Thu	2	IQAC Meeting	D6	24
Fri	3		D1	25
Sat	4	Holiday		
Sun	5	Holiday		
Mon	6		D2	26
Tue	7	CIA-I Examination	D3	27
Wed	8	"	D4	28
Thu	9	"	D5	29
Fri	10	"	D6	30
Sat	11	Holiday		
Sun	12	Holiday		
Mon	13	Bhogi - Holiday		
Tue	14	Pongal - Holiday		
Wed	15	Thiruvalluvar Day - Holiday		
Thu	16	Uzhavar Thirunal - Holiday		
Fri	17		D1	31
Sat	18	Holiday		
Sun	19	Holiday		
Mon	20		D2	32
Tue	21		D3	33
Wed	22	"	D4	34
Thu	23	"	D5	35
Fri	24	Career Guidance and Placement Cell Meeting	D6	36
Sat	25	National Voter's Day - Holiday		
Sun	26	Republic Day - Holiday		
Mon	27	Shab - E - Meraj	D1	37
Tue	28	Sport's Day	D2	38
Wed	29		D3	39
Thu	30	Marty's Day	D4	40
Fri	31		D5	41

No. of Working days: 18

Day	Date	February 2025 Significance of the Day	Day Order	No. of Working days
Sat	1	Holiday		
Sun	2	Holiday		
Mon	3		D6	42
Tue	4	Seerat un Nabi (PBUH) Celebration Day	D1	43
Wed	5		D2	44
Thu	6	IQAC Meeting	D3	45
Fri	7		D4	46
Sat	8	Holiday		
Sun	9	Holiday		
Mon	10		D5	47
Tue	11	Thai Poosam - Holiday		
Wed	12		D6	48
Thu	13		D1	49
Fri	14	Shab - e - Bara'ath - Holiday		
Sat	15	Holiday		
Sun	16	NSS-7 days Special Camp - Inauguration - Holiday		
Mon	17		D2	50
Tue	18		D3	51
Wed	19		D4	52
Thu	20		D5	53
Fri	21		D6	54
Sat	22	NSS-7 days Special Camp - Valedictory - Holiday		
Sun	23	Holiday		
Mon	24	CIA-II Examination	D1	55
Tue	25	"	D2	56
Wed	26	"	D3	57
Thu	27	"	D4	58
Fri	28	CIA-II Examination / National Science Day	D5	59

No. of Working days: 18

Day	Date	March 2025 Significance of the Day	Day Order	No. of Working days
Sat	1	Ramzan 1st Day - Holiday		
Sun	2	Holiday		
Mon	3	World Wildlife Day	D6	60
Tue	4		D1	61
Wed	5	Magazine Committee meeting	D2	62
Thu	6	IQAC Meeting	D3	63
Fri	7		D4	64
Sat	8	International Women's Day	D5	65
Sun	9	Holiday		
Mon	10		D6	66
Tue	11		D1	67
Wed	12		D2	68
Thu	13		D3	69
Fri	14		D4	70
Sat	15	Holiday		
Sun	16	Holiday		
Mon	17		D5	71
Tue	18		D6	72
Wed	19		D1	73
Thu	20		D2	74
Fri	21	Ramzan Holidays Begins		
Sat	22	Holiday		
Sun	23	Holiday		
Mon	24			
Tue	25			
Wed	26			
Thu	27	Lailath-ul-Qadr - Holiday		
Fri	28			
Sat	29	Holiday		
Sun	30	Eidul Fitr / Telugu New Year - Holiday		
Mon	31	Eidul Fitr - Holiday		

No. of Working days: 15

Day	Date	April 2025 Significance of the Day	Day Order	No. of Working days
Tue	1	Eidul Fitr - Holiday		
Wed	2		D3	75
Thu	3	IQAC Meeting	D4	76
Fri	4		D5	77
Sat	5	CIA-III Examination	D6	78
Sun	6	Holiday		
Mon	7	CIA-III Examination	D1	79
Tue	8	"	D2	80
Wed	9	"	D3	81
Thu	10	Mahaveer Jayanthi - Holiday		
Fri	11	CIA-III Examination	D4	82
Sat	12	"	D5	83
Sun	13	Holiday		
Mon	14	Dr. Ambedkhar Birth Day, Tamil New Year Day - Holiday		
Tue	15	CIA-III Examination	D6	84
Wed	16		D1	85
Thu	17		D2	86
Fri	18		D3	87
Sat	19	College Day Celebration	D4	88
Sun	20	Holiday		
Mon	21		D5	89
Tue	22		D6	90
Wed	23	International English Day	D1	91
Thu	24	Commencement of University Theory Examination for Even semester	D2	92
Fri	25		D3	93
Sat	26	Holiday		
Sun	27	Holiday		
Mon	28	Commencement of Summer / Semester Vacation		
Tue	29			
Wed	30			

No. of Working days: 19

Day	Date	May 2025 Significance of the Day	Day Order	No. of Working days
Thu	1	May Day - Holiday		
Fri	2			
Sat	3	Holiday		
Sun	4	Holiday		
Mon	5			
Tue	6			
Wed	7			
Thu	8			
Fri	9			
Sat	10	Holiday		
Sun	11	Holiday		
Mon	12			
Tue	13			
Wed	14			
Thu	15			
Fri	16			
Sat	17	Holiday		
Sun	18	Holiday		
Mon	19			
Tue	20			
Wed	21			
Thu	22			
Fri	23			
Sat	24	Holiday		
Sun	25	Holiday		
Mon	26			
Tue	27			
Wed	28			
Thu	29			
Fri	30			
Sat	31	Anti-Tobacco Day		

No. of Working days: ---

NOTES

NOTES

NOTES

NOTES

NOTES

NOTES

ODD SEMESTER TIME TABLE

Day Order	I Hour	II Hour	III Hour	IV Hour	V Hour	VI Hour
Day 1						
Day 2						
Day 3						
Day 4						
Day 5						
Day 6						

EVEN SEMESTER TIME TABLE

Day Order	I Hour	II Hour	III Hour	IV Hour	V Hour	VI Hour
Day 1						
Day 2						
Day 3						
Day 4						
Day 5						
Day 6						

PERSONAL MEMORANDUM

DEPARTMENT FILE

1 Name (English) ----------

(Tamil) ----------

2 Father / Guardian Name ----------

3 Mother Name ----------

4 Mentor Name ----------

5 Degree ---------- Year [1] [2] [3] Batch 20 to 20

6 Roll No ---------- Univeristy Reg. No. ----------

7 Date of Birth ----------

8 Religion / Community / Caste ---------- / ---------- / ----------

9 Blood Group ----------

10 Permanent Address ----------

Mobile No. (Student) ----------

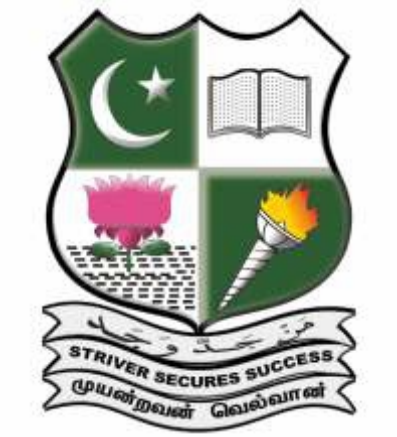
Aadhaar Card No. (Student) ----------

Email ID (Student) ----------

Mobile No. (Parent) ----------

Fill up this Memorandum and submit to your Department

Student Signature Mentor Signature


STRIVER SECURES SUCCESS
முயன்றவன் வெல்வான்

ID CARD INFORMATION

Fill up this Memorandum in CAPITAL LETTERS and submit to Mentor

NAME (in English)

NAME (in Tamil)

Roll No.

Register No.

Degree

Batch 20 to 20

Address

Town

Pin

Mobile No.

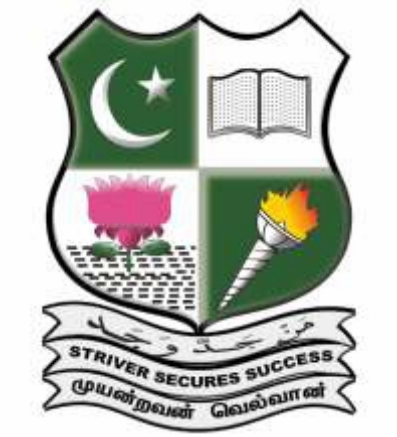
Aadhaar No.

Email ID

Blood Group

Student Signature

Mentor Signature


STRIVER SECURES SUCCESS
முயன்றவன் வெல்வான்

ANTI RAGGING AFFIDAVIT FORM

Fill up this in CAPITAL LETTERS and submit to Mentor

STUDENT'S DETAILS

Student Name :

Name of Course : Roll No. :

Student Mobile No :

Aadhaar No. :

Student Friends Mobile No. (in case of emergency) :

Landline Phone No. :

Student Email ID :

Permanent Address :

PARENT / GUARDIAN DETAILS

Name :

Address :

Landline Phone No. :

Mobile No. :

Email ID :

Date Student Signature Mentor Signature

NOTE :

1. Each student has to pay Rs.10/- to the mentor.
2. Each student should have an active Email ID, if not he / she has to create one.
3. If students Mother / Father / Guardian doesnt have a phone or mobile or Email then he / she has to give the numbers / Email ID of their friends / relations / neighbors.
4. If students do not have a mobile number, then he / she have to give the mobile number of his / her friend in the college.
5. The mentor will help in filling this form and upon successful filling of this form, students will receive the Students Anti Ragging Affidavit and the Parents Anti Ragging Affidavit in their Email.
6. Mentor will give the printed copy of both the affidavits which has to be signed by the students and the parents.
7. Finally the student has to submit both the signed affidavits to mentor.

Ragging Warning / ராகிங் எச்சரிக்கை

Ragging is a Sin **Ragging is Inhuman**
Raaging is a Crime **Raaging is Punishable**

ராகிங் அரசால் தடை செய்யப்பட்டுள்ளது உடனடியாக இரண்டாண்டு சிறை தண்டனை வழங்கப்படுகிறது.
ராகிங் செய்பவர்கள் யாராக இருந்தாலும் மிகவும் கடுமையான நடவடிக்கை எடுக்கப்படும்.
ராகிங் செய்யப்பட்ட மாணவர்கள் நேரடியாக கல்லூரி முதல்வரிடம் புகார் செய்யலாம் சிறிதும் பயப்பட தேவையில்லை

ANTI RAGGING COMMITEE

S. Niyaz Ahmed
Nodal Officer
812295286

All Mentors
Second-in-Command
04174-242644